

Unemployment Insurance (UI) Application Form



Organization Profile							
Organization Name							
Physical Address	City State Zip						
Contact	Title						
Telephone	Email						
Operations Profile							
Type of Entity	Date Established:						
Current UI Funding Method: Paying State Unemployment Tax Reimbursing (self-insured)	State FEIN Acct. No.						
If taxpaying:	If reimbursing:						
Have you paid unemployment taxes for at least two years?	Check current management method: ☐ Internal Staff ☐ Third Party Administrator ☐ Group Program						
Are you currently in good standing with the state? $\ \square$ Yes $\ \square$ No	Current administrator/program (if applicable):						
Employment Profile Please attach an additional	I sheet of paper, as needed, to answer the following questions more fully:						
Number of Full-time Employees Number of Part-time							
1. Do you anticipate any of the following events occurring in the next 12 months that will result in layoffs and/or reduction in employee hours or							
wages? o Reduction in overall revenue from prior 12-month period	Yes ☐ No ☐						
o Elimination of or reduction in any locations, programs, or reven	uue sources Yes 🗌 No 🔲						
o Any restructuring	Yes No						
If you selected Yes to any of the above, please explain and provide details that include date of action(s) and estimated number of employees impacted:							
2. Do you have any seasonal employment?	Yes No						
If yes, please explain and provide details that include dates in which seasonal staff are on break and number of seasonal staff impacted by break:							
If yes, do you anticipate in the next 12 months an increase in the number of seasonal staff and/or an increase in the duration of time in which their break will occur:							
3. Have you experienced any layoffs and/or staff reductions other than employment in the last 12 months?	n seasonal Yes No						
If yes, please explain and provide details that include date of action(s) and estimated number of employees impacted:							

Employment Profile	e cont'd						
= =		gram?		Yes		No	
wages are exempt from	Include number of exempt	s, had employee	es whose	Yes		No 🗆	
6. Please enter the follow	ving estimates:						
	Gross Wages		Ul Tax Rate (if applicable)		Annual Operating Budget		
Current Year							
Prior Year One							
Prior Year Two							
Prior Year Three							
7. Approximately how ma claims do you have annua			8. Approximate those claims a	ely how many of re protested?			
9. Estimated Wages for C	alendar Year 2025:						
How did you hear a	about us?			Please specify (i	.e. Agency Na	ıme, Google, Webi	nar, etc.):
☐ Insurance Agency	☐ Nonprofit Association	☐ Website/S	Search Engine				
Advertisement	☐ Event	Other					
Signature							
The information provided complete to the best of ou	on this application form has burknowledge. We acknowledge terms of this product for whic	ge that any mis	representation w				
Signature (No electro	nic signatures, please.)		Name				
Date			Title				

Email back to: cjones@firstnonprofit.com

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Questions? Call (612) 308-4283